

Minutes of the Regular Meeting

of the South Park Township

Board of Supervisors

September 9, 2024

Pledge of Allegiance

Roll Call

Ed Snee presiding. Board members Brian Lucot and Lawrence Vogel were present. Also in attendance were Karen Fosbaugh, Township Manager; Chief McDonough; Aaron Laughlin, Director of Public Works; Irv Firman, Solicitor; and Tom Bonidie, Code Enforcement Officer.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, August 12, 2024 – After the regular meeting to discuss personnel issues.

Thursday, September 5, 2024 – Personnel issues and September 11th Ceremony planning meeting.

Monday, September 9, 2024 – Prior to the regular meeting to discuss personnel issues.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M., MONDAY, SEPTEMBER 9, 2024.

Mrs. Fosbaugh stated that she would like to enter into the record an email from Danielle Strimlan, she is unable to attend the meeting tonight, however, she submitted additional information regarding Oil and Gas concerns.

CALL ON THE PEOPLE

There were no public comments.

- Action on Minutes** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the minutes of the Regular Meeting of the Board of Supervisors held on August 12, 2024. All members voted aye. Motion carried.
- Action on Invoices** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the payment of invoices for the month of August, 2024. All members voted aye. Motion carried.
- Action on Ordinance No. 719** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Ordinance No. 719: AN ORDINANCE OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, CHANGING THE ZONING DISTRICT OF A PORTION OF CERTAIN PROPERTY LOCATED AT 3501 BROWNSVILLE ROAD IN SOUTH PARK TOWNSHIP FROM THE C-4 HEAVY COMMERCIAL ZONING DISTRICT TO THE R-2 MEDIUM DENSITY ZONING DISTRICT AND AMENDING THE ZONING MAP OF SOUTH PARK TOWNSHIP ACCORDINGLY. All members voted aye. Motion carried.
- Action to Determine Public Nuisance – 3127 Southern Drive – Lot & Block No. 1108-J-212** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve declaring the following property a public nuisance, and possibly pursuing the demolition process as the property is a threat to the health, safety and welfare of Township residents. Owner(s): David Johnson (Deceased) & Mary Alice Johnson. Location: 3127 Southern Drive, South Park, PA 15129, Lot/Block No. 1108-J-212. All members voted aye. Motion carried.
- Action on Non-Exclusive License Agreement – Mark S. and Patricia L. Sperber – 2932 Abbey Lane** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Mark S. and Patricia L. Sperber (Grantees), to permit the construction of a deck with roof over a storm and sanitary sewer easement located on Lot 115 of the Ridgebury Plan of Lots No. 1, Lot & Block No. 885-D-93, being 2932 Abbey Lane; and if approving, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The Grantees understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and or/maintenance purposes. The Grantees further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantees at their cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.
- Action on Grant Funding – CD Year 50 – Cardox Road Storm Sewer Relining Project** Motion by Mr. Lucot, seconded by Mr. Vogel, to accept funding in the amount of \$56,500 awarded to South Park Township under the auspices of a grant identified as Community Development Year 50 – Cardox Road Storm Sewer Relining Project, which the Township submitted to Allegheny County through the South Hills Area Council of Governments (SHACOG); and if awarding, providing the appropriate notification to SHACOG. All members voted aye. Motion carried.
- Action on Change Order No. 1 – Library Wall Improvements** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Change Order No. 1 as submitted by the Contractor, Piccolomini Development, in the amount of \$6,902.32, for the project identified as the Library Wall Improvements Project,

Project – Piccolomini Development

and if approving, as recommended by the Township Engineer. All members voted aye. Motion carried.

Action on Payment Request No. 2 – Library Wall Improvements Project – Piccolomini Development

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Payment Request No. 2 as submitted by the Contractor, Piccolomini Development, in the amount of \$6,762.37, for the project as the Library Wall Improvements Project, and if approving, as recommended by the Township Engineer. All members voted aye. Motion carried.

Action on Resolution No. 9-24

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Resolution No. 9-24: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, GRANTING APPROVAL OF JORDAN TAX SERVICE, INC. AS DEPUTY TAX COLLECTOR PURSUANT TO 72 P.S. SECTION 5511.22. All members voted aye. Motion carried.

Action to Ratify Resolution No. 10-24

Motion by Mr. Lucot, seconded by Mr. Vogel, to ratify Resolution No. 10-24: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, ATTESTING THE TOWNSHIP HAS SUBMITTED A GRANT APPLICATION TO THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY (“RAAC”) IN THE AMOUNT OF \$500,000, FOR THE PROJECT IDENTIFIED AS WILSON PARK LIGHTING. All members voted aye. Motion carried.

Action on Resolution No. 11-24

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Resolution No. 11-24: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, TO APPOINT TWO VOTING DELEGATES, A PRIMARY AND A SECONDARY, TO SERVE AS THE TOWNSHIP’S DELEGATES TO THE ALLEGHENY COUNTY SOUTHWEST TAX COLLECTION COMMITTEE (TCC). All members voted aye. Motion carried.

Action on Resolution No. 12-24

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Resolution No. 12-24: A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SOUTH PARK TOWNSHIP, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ESTABLISHING LOCAL AGENCY PROCEDURES AND APPOINTING ATTORNEY GEORGE M. JANOCKO, ESQ. AS NEUTRAL HEARING EXAMINER WITH RESPECT TO THE ADJUDICATION OF THE APPEAL OF ALBERT BRUNETTI, A FORMER POLICE OFFICER WITH SOUTH PARK TOWNSHIP. All members voted aye. Motion carried.

Action to Ratify Resignation – Chloe Sucevic – Part-Time Communications & Marketing Assistant – South Park Township Library

Motion by Mr. Lucot, seconded by Mr. Vogel, to ratify resignation of Chloe Sucevic from her position as the Communications & Marketing Assistant at the South Park Township Library, retroactive to August 15, 2024. All members voted aye. Motion carried.

- Action to Hire Finance Administrator – Michelle Comstock – Old Post Road** Motion by Mr. Lucot, seconded by Mr. Vogel, to ratify the employment of Michelle Comstock, Old Post Road, for the position of Finance Administrator with South Park Township, with an effective date of hire being September 3, 2024. All members voted aye. Motion carried.
- Action on Resolution No. 13-24** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Resolution No. 13-24: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AMENDING RESOLUTION NO. 2-24 TO INCLUDE THE COMPENSATION AND BENEFITS OF A FINANCE ADMINISTRATOR. All members voted aye. Motion carried.
- Action on Resignation – Officer Wyatt Hathaway – South Park Township Police Department** Motion by Mr. Lucot, seconded by Mr. Vogel, to accept the resignation of Officer Wyatt Hathaway from the South Park Township Police Department, with an effective date being Friday, September 20, 2024, at the close of the business day. All members voted aye. Motion carried.
- Action on Resolution No. 14-24** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Resolution No. 14-24: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, DESIGNATING THE CHAIRMAN OF THE BOARD OF SUPERVISORS AS THE APPROPRIATE SIGNATURE PARTY TO EXECUTE THE MUNICIPAL SNOW AGREEMENT ON BEHALF OF THE TOWNSHIP OF SOUTH PARK WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR THE WINTER SERVICE OF CERTAIN STATE HIGHWAYS. All members voted aye. Motion carried.
- Action on Municipal 5-Year Winter Services Agreement – Commonwealth of Pennsylvania – Department of Transportation** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the Municipal 5-Year Winter Traffic Services Agreement by and between the Commonwealth of Pennsylvania, acting through the Department of Transportation (PennDOT), and the Township of South Park, which outlines the terms and conditions whereby the Municipality shall conduct snow and ice removal on roads located within said Municipality under the control and ownership of PennDOT for the period 2024-2025; 2025-2026; 2026-2027; 2027-2028; and 2028-2029. The Township shall be reimbursed for said services at the agreed upon rate as defined in the Agreement, with the stipulation that South Park Township may cancel the Agreement, pending the appropriate notification to PennDOT, by June 30th preceding the Winter Season in question. All members voted aye. Motion carried.
- Action on Resignation from Planning Commission – Adrian R. Weil** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the resignation of Adrian R. Weil from his position on the South Park Township Planning Commission. All members voted aye. Motion carried.
- Action on PaLA Conference Attendance – Library Director Amanda DeKnight** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve authorizing the attendance of Library Director Amanda DeKnight to the annual PaLA Conference which will be held in Harrisburg, PA, from October 6-9, 2024, at a cost of \$886.00. All members voted aye. Motion carried.

**Action on Training
Request – ARIDE –
Officer Joseph
Zimmerman**

Motion by Mr. Lucot, seconded by Mr. Vogel, to authorize the attendance of Officer Joseph Zimmerman to a training session entitled, “Advanced Roadside Impaired Driving Enforcement (ARIDE) Program,” sponsored by the Port Authority of Allegheny County Police Department, which will be held in Pittsburgh, PA, on October 14-15, 2024, at a total cost to the Township \$12.00. All members voted aye. Motion carried.

**Action on Training
Request – Impact Less
Lethal – Sgt. Joseph
Leonetti and Sgt.
Joshua Indof**

Motion by Mr. Lucot, seconded by Mr. Vogel, to authorize the attendance of Sgt. Joseph Leonetti and Sgt. Joshua Indof to a training session entitled, “Impact Less Lethal,” sponsored by the CTS Training Institute, which will be held in Elizabeth, PA, on October 15, 2024, at a total cost of \$652.00. All members voted aye. Motion carried.

**Action on MS4 Report
– August, 2024**

Mrs. Fosbaugh explained that following is the MS4 report for August dated September 9, 2024. MS4 is the acronym for Municipal Separate Storm Sewer System, it is a series of benchmarks that each municipality within the Commonwealth of Pennsylvania must meet to protect the fresh water supply, this edict is from the Department of Environmental Protection.

1. The part-time litter collection employee continued with litter collection activities on Township streets to prevent trash from impacting the function of the stormwater inlets.
2. The Township received notification that grant application for Community Development Grant Year 50 was approved for \$56,500. The project involves relining of 273 feet of 48-inch storm sewer line crossing Cardox Road. The pipe has been deteriorating for years and it will now be repaired.
3. The Township notified PennDOT about a drainage problem on Stewart Road in the vicinity of Oakhill Drive and Brownsville Road. PennDOT is in the process of installing additional drainage in this area, and also replacing the deteriorated pipe to address the problem.
4. PennDOT is also in the process of correcting a drainage issue on Piney Fork Road in the area between Piney Fork Sewage Treatment Plant and Single Track Road.
5. The Public Works Department rebuilt five inlets in August.
6. The Public Works Department also replaced 30 feet of storm pipe off of Brownsville Road in the vicinity of the storm swale across the street from the Municipal complex.
7. The Administrative Assistant continues to focus on the annual report that must be submitted to DEP by September 1, 2024.

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the MS4 Report for the month of August, 2024. All members voted aye. Motion carried.

Police Chief's Report

The Police Chief's Report for August, 2024:

Calls for Service	635
Arrests	7
Traffic Citations	13
Warning Citations	33
Reportable Accidents	5
Non-Reportable Accidents	4
Fire Calls	9
Emergency Medical Assists to Tri-Community EMS	98
Deer Struck by Vehicles	4

Chief McDonough implored the public to be mindful of fraud and potential scams. They are currently working on a case where someone lost \$45,000 in a fraudulent scam. If someone calls, or sends an email that doesn't seem right, hang up, or delete the message. The Police Department can assist in verifying if a request is legitimate.

Motion by Mr. Lucot, seconded by Mr. Vogel, to accept the Police Chief's report for the month of August, 2024. All members voted aye. Motion carried.

Supervisors' Comments

Mr. Lucot – Mr. Lucot thanked all that attended the meeting. Invited everyone to attend the September 11th event at Sunny Slope.

Mr. Vogel – Mr. Vogel continued Mr. Lucot's appreciation for the September 11th event coming up, and thanked the fire departments, and South Park Police Department, for all that they do on a daily basis. Mr. Vogel confirmed that he will also be in attendance for the September 11th ceremony. This month is also Library Appreciation Month, and he is looking forward to the 50th Anniversary Dinner for Friends of the Library in October.

Mr. Snee – Mr. Snee informed that the September 11th Ceremony would be held at 6pm at Sunny Slope with refreshments at Windover Hills Church afterwards, all were invited to attend.

Adjournment

Motion by Mr. Lucot, seconded by Mr. Vogel, to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:23 p.m.